



**Christian Heritage College
Ministries Courses Handbook 2020**

Published by:

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ABN: 94 107 091 001

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Informational

Campus map



Welcome

Welcome to Christian Heritage College and to the School of Ministries. The courses offered by the School of Ministries are delivered by [Citipointe Ministry College \(CMC\)](#), which is a ministry of [Citipointe Church](#). The Global Senior Pastor of Citipointe Church, Pastor Mark Ramsey, is the President of Citipointe Ministry College, and the Dean of the School of Ministries is Pastor Andrew Staggs.

From the President of Citipointe Ministry College

Hi and welcome to study in 2020.

God has given us a unique opportunity to impact our world if we are willing to take up the challenge and go to the next level. It is for this reason that I am excited about training within this season.

Genuine success – **from God's point of view** – is rooted in what God calls us to be, in what God sets as the goals for our lives. Success in our relationships, in our character, with our finances and in our service to Him all stems out of who we are in Him. It is the continuing process of becoming the person God wants you to be and accomplishing the goals He has helped you set.

As the Global Senior Pastor of Citipointe Church and President of Citipointe Ministry College, my staff and I are committed to helping you succeed in life. I am confident that your time with us will be rewarding, fruitful and challenging. Your life will change!

It is a great thing to realise God's plan for your life. Let us prepare for success together. It's great to have you with us.

Pastor Mark Ramsey

From the Dean of the School of Ministries

We count it a privilege that you have chosen Citipointe Ministry College, which is the School of Ministries of **Christian Heritage College, to train you for your future. Our heart's desire is to work together with the Holy Spirit** to equip and shape you to fulfil your destiny.

Jesus made a very pertinent statement with regard to learning. He said, "Take heed what you hear. With the same measure you use, it will be measured to you, and to you who hear, more will be given." As you embark on this great development period of your life, the amount you desire to achieve can be determined before you commence – for it will be in direct proportion to the effort you put in.

This handbook has been developed to help you become orientated to "college life". In it you will find standards to challenge and change your life as well as help to aid and guide you through your time with us.

On first reading this might seem daunting to some and easy to others. However, we recommend that you familiarise yourself with the handbook. Keep it on hand; some parts are clear and simple, others will be better understood as you progress your way through the course. As you become acquainted with the contents, you will be able to refer to it as you need.

It is my prayer that the School of Ministries will play a major part in the fruitfulness of your ministry both now and in the future. I look forward to seeing that fruitfulness develop.

Pastor Andrew Staggs

Important dates 2020

For up-to-date information, please check the *Important Dates* on the [Documents](#)

Important dates 2020

Semester 2, 2020	
Close of applications for commencing international students (non-student visa holders)	1 May
Close of applications for commencing international students (current student visa holders)	10 June
Unit Selection Forms – on-time submission (continuing domestic and international students)	13 July
Unit Selection Forms – on-time submission (commencing international students) ³	13 July

Postgraduate Business courses only:	
Study Period 4, 2020	
Close of applications	22 June
Unit Selection Forms – on-time submission (commencing and continuing students)	29 June

Section 1: General information

- 1.1 School of Ministries staff
- 1.2 Attendance and engagement

- 1.1 School of Ministries staff

Academic staff

Ps Andrew Staggs (Dean; Undergraduate and Postgraduate Course Coordinator)
Christine Chapman (Academic Coordinator)

Sessional staff

Each semester the School of Ministries contracts sessional lecturers as well as staff from Citipointe Church, Brisbane to teach a range of units in its courses.

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communication and collaboration for all our students. Audio recordings, video recordings and still photography are an active part of the church life, education activities and services. These are regularly reviewed, sometimes edited, and uploaded to the **Moodle™** learning platform, social media pages and the like. Lecturers, staff and contractors endeavour to take care that the content is suitable and safe for all parties involved.

External/online mode units

Students who are enrolled as external/online students in a unit are encouraged to attend internal classes

Section 2: Undergraduate courses information

- 2.1 Courses and modes
- 2.2 Diploma of Ministry (MS07)
- 2.3 Bachelor of Ministry (MS11)

2.1 Courses and modes

The undergraduate Ministries courses offered are:

- Diploma of Ministry (MS07)
- Bachelor of Ministry (MS11)

These courses are available in both *internal* and *external/online* modes. Students may enrol in units within their courses in either mode (as offered). Units offered in the internal mode normally involve three hours of scheduled classes per week; however, some internal units may be scheduled as intensives in which the contact hours are

The maximum time allowed for the completion of the Bachelor of Ministry is 10 years.

Course content (continued):	Unit	Credit points	Enrolment requirements
	<i>Core units (continued)</i>		
	JC353 Practicum 3	10	Prerequisite: JC252
	JC354 Practicum 4	10	Prerequisite: JC353
	JC391 Directed Study	10	Prerequisites: All core units in Fields A and B; 50cp in Field C;

Section 3: Postgraduate courses information

- 3.1 Courses and modes
- 3.2 Graduate Certificate in Ministry (MS43)
- 3.3 Graduate Diploma in Ministry (MS44)
- 3.4 Master of Ministry Leadership (MS51)

3.1 Courses and modes

The postgraduate Ministries courses offered are:

- Graduate Certificate in Ministry (MS43)
- Graduate Diploma in Ministry (MS44)
- Master of Ministry Leadership (MS51)

The Graduate Certificate in Ministry and Graduate Diploma in Ministry are available in both *internal* and *external/online* modes. Students may enrol in units within their courses in either mode (as offered). Units offered in the internal mode normally involve three hours of scheduled classes per week; however, some internal units may be scheduled as intensives in which the contact hours are condensed into a number of whole or part days. Units offered in the external/online mode are supported by learning resources that are provided

All internal students (and where practically possible external/online students) are required to be actively involved in worship and devotional meetings, ministry seminars, treks, outreach and missions programs and workshops for the ongoing enrichment and development of personal and community life.

Students must make application for a Blue Card (or equivalent) and have received this card prior to engaging in ministry with children and young people under the age of 18 years of age within the course of their ministry practice units.

Table 4: Course Requirements – Graduate Certificate in Ministry

Course title:	Graduate Certificate in Ministry
Course structure:	The course comprises four elective units. A maximum of 20 credit points may be completed in any one field. A standard unit carrying a weighting of 10 credit points has a semester workload of 150 hours, which includes aspects such as scheduled contact time, personal study, preparation of assessment tasks and

All internal students (and where practically possible external/online students) are required to be actively involved in worship and devotional meetings, ministry seminars, treks, outreach and missions programs and workshops for the ongoing enrichment and development of personal and community life.

Students must make application for a Blue Card (or equivalent) and have received this card prior to engaging in ministry with children and young people under the age of 18 years of age within the course of their ministry practice units.

Table 5: Course Requirements – Graduate Diploma in Ministry

Course title:	Graduate Diploma in Ministry		
Course structure:	<p>The course comprises eight core units.</p> <p>A standard unit carrying a weighting of 10 credit points has a semester workload of 150 hours, which includes aspects such as scheduled contact time, personal study, preparation of assessment tasks and examinations (as applicable). The standard full-time load for the course is four units (40 credit points) per semester. Part-time students normally undertake one or two units per semester.</p> <p>A maximum of 40 credit points may be granted for previous studies/recognition of prior learning.</p> <p>To qualify for the award of the Graduate Diploma in Ministry a student must accrue at least 80 credit points, including satisfactory completion of the core units noted below.</p>		
Course content:	Unit	Credit points	Enrolment requirements
	JA401 Biblical Interpretation and Application	10	Nil
	JA402 Biblical Studies in the Old Testament	10	Nil
	JA403 Biblical Studies in the New Testament	10	Nil
	JB404 Spiritual Transformation	10	Nil
	JB405 Theology of Ministry	10	Nil
	JC401 Introduction to Ministry Practice	10	Nil
	JC402 Communication for Ministry	10	Nil
JC403 Leadership for Life and Ministry	10	Nil	
Other protocols:	Students may, with permission of the Course Coordinator, choose a maximum of one unit at postgraduate level from at-4.61(n)4.9.1952.0014.80D(n)4.9.1 275 513ad0 fro9674(s)4.02018(s)4.02018(r2a969(fro)-4.98(

Although there are numerous models and theories of leadership and organisational management, an integrative

Section 4: Transition arrangements

- 4.1 Diploma of Ministry (MS07)
- 4.2 Bachelor of Ministry (MS11)
- 4.3 Graduate Certificate in Ministry (MS43)
- 4.4 Graduate Diploma in Ministry (MS44)

4.1 Diploma of Ministry (MS07)

Prior to 2016, the Diploma of Mini2020

<i>Unit Code</i>	<i>Unit Title (pre-2016)</i>	<i>Unit Code</i>	<i>Unit Title (2016 onwards)</i>
JC211	Engaging in Discipleship	JC211	Engaging in Discipleship
JC251	Practicum 1	JC251	Practicum 1
JC252	Practicum 2	JC252	Practicum 2
JC253	Practicum 3	JC353	Practicum 3
JC354	Practicum 4	JC354	Practicum 4
JC390	Independent Study	JC391	Directed Study
Elective Units:			
JB110 JB211	Understanding Social Justice within Mission		Unspecified Field B

4.4

Section 5: Resource requirements

- 5.1 Computing facilities
- 5.2 Textbooks
- 5.3 Other requirements

5.1 Computing facilities

All students will require computer and internet access for engaging with their studies. A limited number of computers are available for student use at the Learning Hub.

Students at CHC are assigned a dedicated email address and this will be used to deliver important information and documentation. You will be assigned individualised login details for using Library services and the Moodle™ learning platform. You are also assigned individual space on the student server for the purpose of data storage. You are expected to check your email and access the Moodle™ site for relevant class materials and online activities on a regular basis.

All courses offered by CHC require the ongoing use of computer technology. To engage fully with the learning experience for the duration of their studies, students will need to have access to and be able to use internet-connected devices and have reliable connectivity to the internet. Students are expected to find, use and disseminate information, upload and download documents and video and aud

