

# Accessing Student Management System

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The Student Management System provides a portal with access to student services - including online class enrolment, payments, academic results and communication.

## 1. Accessing your Account

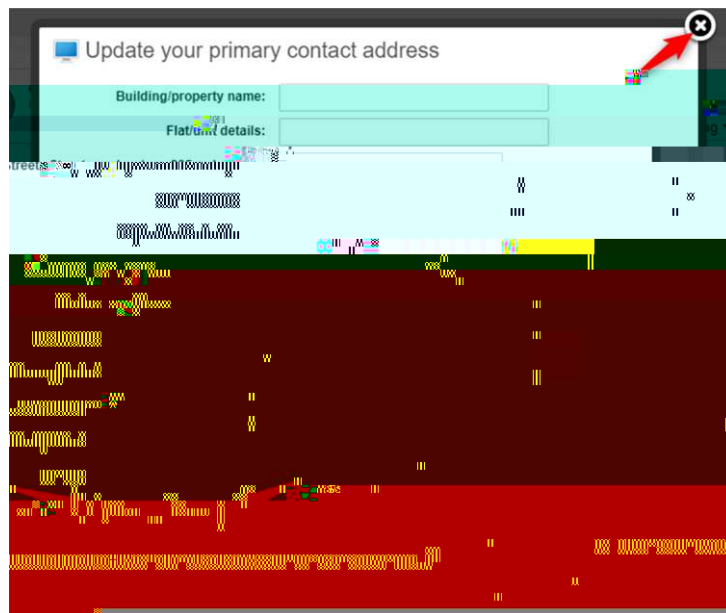
1. URL: <https://chc.meshedhe.com.au>
2. Enter your  (e.g. s123456) and  that are provided in the Welcome to CHC email.
3. Click  .



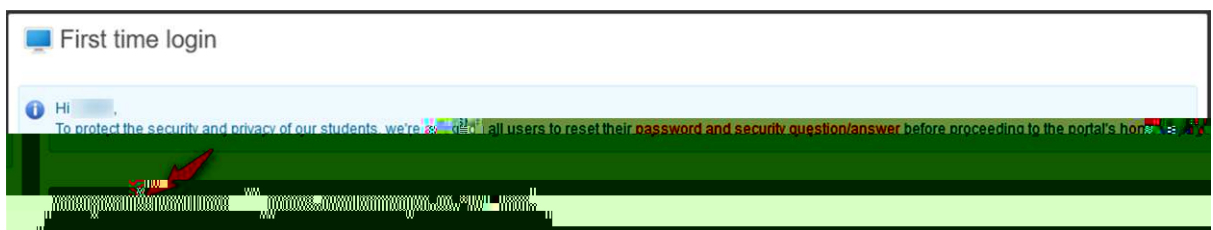
## 2. Updating your details and resetting your password (at first login)

1. On your first log in, you will be given the option to update your primary contact address and details. (Please note that some fields will already be prepopulated with your information).

If you are happy with the information, click **Save** and close the window. If you update your details, click **Save** followed by the **Close** button that will appear.



2. You will then be given the option to reset your password. Select



- The **Change Password** page will appear. Here you can update your password and your security question by following the prompts.

: Details regarding the Student Mobile APP will be given at a later date.

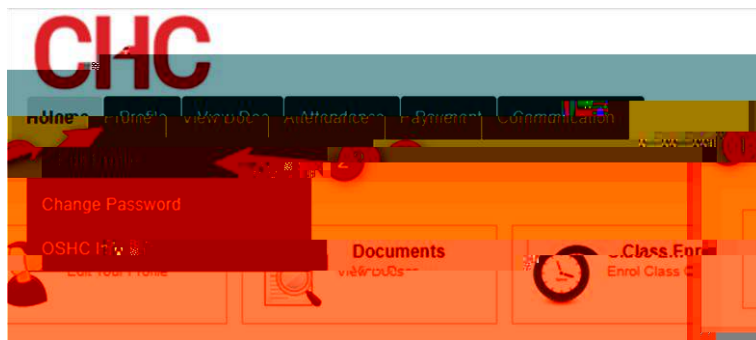


### 3. Updating your details and resetting your password (anytime)

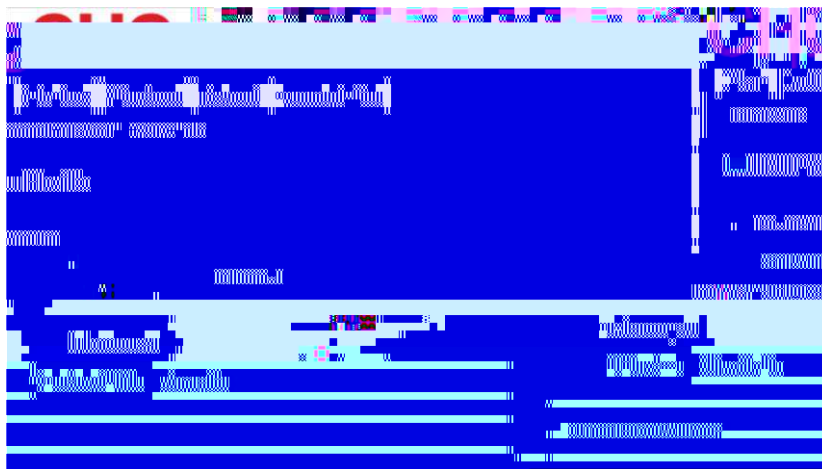
You can also update your personal details and change your password by going to the **Profile** tab.

#### Updating Profile

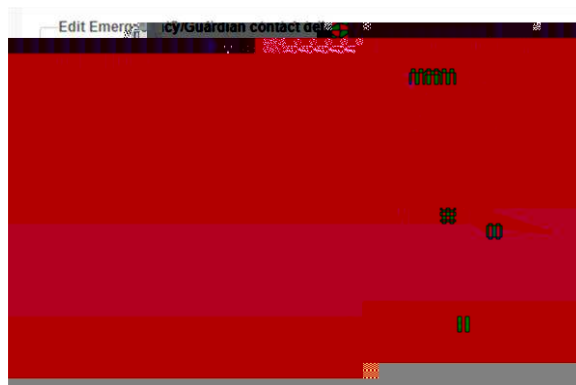
1. Go to the **Profile** tab and select **Change Password**.



2. Update your profile as necessary.



3. Scroll down to the bottom of the page and click **Save**.







## 4. Navigating Your Account